

## **Familiarisation Programme for Independent Directors**

Disclosure under Regulation 25 and 46 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations")

## Background:

The SEBI Listing Regulations require listed companies to conduct familiarization programme for the Independent Directors so as to familiarize them with the company, nature of the industry in which the company operates, business model of the company, roles, rights and responsibilities of the independent directors and any other relevant information. The Company facilitates the members of the Board to familiarize themselves with the industry and its operations.

## Practices followed by the Company on a continuous basis:

Independent directors play a pivotal role in upholding corporate governance norms and ensuring fairness in decision making. Being experts in various fields, they also bring independent judgement on matters of strategy, risk management, controls and business performance. At the time of appointing a new Independent Director, a formal letter of appointment is given to the Director, inter alia, explaining the role, duties and responsibilities of the Director. The Director is also explained in detail the compliances required from him / her under the Companies Act, 2013 ("the Act"), SEBI Listing Regulations and all other relevant rules and regulations.

By way of an introduction to the Company, presentations are also made to the newly appointed Non-Executive Directors (including Independent Directors) on relevant information like overview of the Company's businesses, market and business environment, growth and performance, organizational set up of the Company, governance and internal control processes.

Ongoing familiarisation aims to provide insights into the Company and the business environment to enable all the Independent Directors to be updated of newer challenges, risks and opportunities relevant in the Company's context and to lend perspective to the strategic direction of the Company.

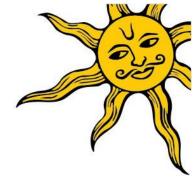
Quarterly presentations on operations made to the Board includes information on business performance, operations, market share, financial parameters, working capital management, fund flows, information and performance of the subsidiary companies, major litigations, etc.

## Details of Familiarisation Programmes held in FY 2024-25 are as below:

No. of Programmes held	5
No. of hours spent	5 hrs 05 mins
Areas covered	Business, Strategy, Operations, Budget







The details of familiarization programmes imparted to Independent Directors as required under Regulation 46(2) of the SEBI Listing Regulations is given hereunder:

	No. of Programmes Attended		No. of Hours Spent	
Name of Independent Director	FY 2024 - 25	Cumulative till FY 2024 - 25	FY 2024 - 25	Cumulative till FY 2024 - 25
Mr. Alok Vajpeyi	5	12	5 hours 05 minutes	11 hours 50 minutes
Mr. Chetan Desai	5	12	5 hours 05 minutes	11 hours 50 minutes
Ms. Sangeeta Tanwani	5	12	5 hours 05 minutes	11 hours 50 minutes
Mr. Anant S. Iyer*	3	3	3 hours 35 minutes	3 hours 35 minutes

<sup>\*</sup>Appointed as an Independent Director effective 12th November 2024

